

Scholarship Application Guide

2023–24 cycle

Scholarships awarded for the 2024–25 academic year



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General Scholarship Information for All Undergraduate and Graduate Applicants

Welcome to the Scholarship Application Guide. This resource is here to assist you through all steps of the scholarship process. We recommend downloading and reading the entire document prior to starting your online application. **Each applicant is responsible for reading, understanding, and adhering to the Scholarship Application Guide and all instructions outlined in the application. Failure to thoroughly follow all instructions may make your application ineligible. Prior to submitting your online application, you must accept an agreement stating you have read and understand the Scholarship Application Guide and that all information on your application is true and complete.**

After reading the entire Scholarship Application Guide, if you have specific questions not addressed in this guide, email scholarships@kappa.org. Be sure to include your first and last name, chapter, school, type of scholarship for which you are applying, and your question(s). You will receive a response within 48 hours. If you email a question on the due date, do not expect a response by the 5 p.m. Eastern Time deadline.

The Kappa Foundation offers three types of scholarships: graduate, undergraduate merit, and undergraduate need.

Applicants may only apply for one scholarship per academic year. Scholarships are awarded for the next academic year. Scholarship funds may only be used for educational purposes, such as tuition payments, cost of books, and lab fees. Scholarships may not be used to pay for debt already incurred or to pay chapter dues or fees. Do NOT include that you need the scholarship to pay your chapter dues in your essay. We cannot award you a scholarship for your chapter dues. No exceptions.

There are scholarships specifically for language study abroad programs, STEM, music, risk management, and journalism as well as for our BIPOC members. You do not need to apply for a specific scholarship but you do need to include your field of study and activities on your application so we may note your eligibility for specific scholarships. If you wish to be considered for our BIPOC scholarships, you must complete the optional question on race identification in the application. Applicants are automatically considered for any scholarships for which they qualify.

Your profile on the Kappa website should be updated with your current and previous name(s). Please take time to update your profile contact information. Do not use a shared email on your Kappa profile or your application. You should use a personal email address. Be aware that emails sent to school emails (e.g., @edu) are often rejected. Emails from Kappa may end up in your spam or promotional folders if you do not add scholarships@kappa.org to your contacts. If you unsubscribe from Kappa emails, your application will not be considered.

Am I eligible?

All applicants must meet the following eligibility requirements:

- Applicants must be initiated members of Kappa Kappa Gamma by Feb. 1, 2024.
- Applicants must be in good standing with the Fraternity and comply with the Kappa Kappa Gamma Fraternity *Bylaws*, *Standing Rules* and *Policies* as well as other governing documents of the Fraternity and Foundation.
- Applicants must be pursuing a college degree during the 2024–25 academic year.
- Applicants who study abroad or have an internship or co-op may qualify for a scholarship for the term they are away from campus. If they do not qualify for a specific study abroad or co-op scholarship while away from campus, they could be awarded a partial scholarship for the term they are on campus.
- If awarded a scholarship, applicants must remain members in good standing throughout the term of the scholarship.
- Applicants must have met the Fraternity and chapter financial obligations. Alumnae applying for graduate scholarships must pay the \$37 per capita fee to their local alumnae association or via [Dues Direct](#).
 - Note: College seniors applying for a graduate scholarship already paid the per capita fee as part of their chapter dues.
 - The per capita fee for alumna members within eight years of their initiation date (excluding alumna initiates) or members who have reached their 65-year member milestone is \$27.
- Applicants must meet the minimum GPA requirements for the type of scholarship for which they are applying. See the [GPA and Transcripts](#) section for details.

GPA and Transcripts

- Unofficial transcripts are acceptable.
- Be sure you read the **CUMULATIVE GRADE POINT AVERAGE (GPA) REQUIREMENTS** for the type of scholarship for which you are applying. Cumulative GPA refers to **the overall GPA, which includes dividing the number of quality points earned in all courses attempted by the total degree-credit hours in all attempted courses**. It should be listed on your unofficial transcript.
- **DO NOT round up your GPA** on your application. For graduate and merit-based applicants, if you have a 3.18, that is not a 3.2. For need-based applicants, a 2.98 cumulative GPA is not a 3.0. Your application will not be eligible. Your self-reported application cumulative GPA should match your unofficial transcript cumulative GPA.

- Enter your most recent cumulative GPA, including final grades from fall 2023 on your application. **That cumulative GPA must match the unofficial transcript you upload to your online application.** Any discrepancies could make your application ineligible.
- Do not upload a transcript if classes are **in progress for the fall 2023 term.** **You must wait until the final grades are posted and reflected in your cumulative GPA in order to upload your transcript to your online application.** Applicants can work on other parts of the application and upload the transcript in late December or January when final grades are posted and reflected in the cumulative GPA. Your application will be ineligible if you upload your transcript with “in progress” classes without final grades for the fall term. If your school is on quarters and your winter classes are “in progress,” that is acceptable.
- If you were not a student for the fall 2023 term, use your most recent unofficial transcript showing your cumulative GPA.
- If you studied abroad and do not have final grades from the fall 2023 term by the due date, use your most recent transcript showing your cumulative GPA and study abroad listed for the fall 2023 term.
- If your graduate school program uses pass/fail, you must have passing grades to apply.
- If your graduate school program does not use transcripts, upload a letter from your university stating that information.
- Upload your transcript in **late December or January AFTER final fall 2023 grades have been posted and reflected in your cumulative GPA.**
- Your transcript must include your name and school. Save your transcript prior to uploading to your application using the following format: Last name_First name_transcript.
- All uploads must be PDF, JPEG or Microsoft Word documents.

References

The requirements for the **number and types of references** vary by application category. Be sure to follow the instructions exactly depending on which application you select (graduate, undergraduate merit or undergraduate need).

Select your references carefully. Be sure to select a reference who knows you well and can speak to the prompt. If you do not select an appropriate reference, your application will be ineligible.

Make sure your reference writer(s) use a name associated with your application.

Contact your references early to give them ample time to complete the online reference form.

When you use the scholarship **reference link** within the online application, an email with the deadline and the reference prompt will be sent to the reference writer. Once the reference is complete, the reference writer's name and date of submission will show in the reference box on your application footer. **It is the applicant's responsibility to check that references have been submitted by the deadline.** Do not contact Kappa Headquarters or email scholarships@kappa.org to ask if your reference has been submitted. Use the appropriate scholarship category **checklist** provided in this guide to track the reference process.

If you do not use the reference link, make sure the reference writer includes their name, title and contact information or the letter will be ineligible.

If a reference writer sends you the letter directly, you are responsible for uploading it to your application prior to the deadline.

References must be current and written for a Kappa Kappa Gamma scholarship. Do not reuse a reference from a previous Kappa scholarship application.

All uploads must be PDF, JPEG or Microsoft Word documents.

References are not accepted via email or U.S. mail.

References submitted after the deadline are not accepted. No exceptions.

You will be evaluated on the strength of your reference choices as well as the content of their reference.

Reference prompt:

In 500 words or less, please describe why the applicant is a good candidate for a Kappa Kappa Gamma Foundation scholarship. Please describe your personal knowledge of the applicant's significant academic, professional or other accomplishments, work ethic, and any special circumstances that would help us know the applicant better.

Types of Scholarships

The Kappa Foundation offers three types of scholarships:

1. Undergraduate Merit-Based Scholarships
2. Undergraduate Need-Based Scholarships
 - a. Within the need-based scholarship, there is also an additional Marisol Scholarship option.
3. Graduate Scholarships

UNDERGRADUATE MERIT-BASED SCHOLARSHIPS

Undergraduate applicants may apply for a **merit-based** OR **need-based** scholarship but not both. If you try to apply for both types of scholarships, **neither** application will be accepted.

If you are a **graduating senior** applying for graduate school, use the graduate scholarship application.

If you will be a **fifth-year undergraduate** student, apply for an undergraduate merit-based or need-based scholarship, not a graduate scholarship.

Merit-based awards are up to \$3,000 per year or up to \$1,500 per term.

Requirements include:

- Initiated by Feb. 1, 2024.
- Dues-paying member in good standing throughout the term of the scholarship for the 2024–25 academic year.
- Full-time enrollment, which is considered a minimum of 12 credit hours per term.
- A cumulative GPA of 3.2 or higher on a 4.0 scale.
- One **chapter** reference from an incoming or outgoing member of Executive Board. All incoming or outgoing chapter advisers are also acceptable chapter references. References from a family friend, employer, roommate or social contact is **not** an acceptable chapter reference and your application will be ineligible.
- One **academic** reference from a college professor, teaching assistant, dean or academic adviser. If your school uses life coaches or life plan mentors for academic advising, that is acceptable. References from high school teachers, high school or college coaches, or Greek advisers are **not** acceptable and your application will be ineligible.
- An unofficial transcript or advising report with final fall 2023 grades that shows your cumulative GPA. Your transcript must include your name and school. Save your transcript prior to uploading using the following format: Last name_First name_transcript.

Undergraduate Merit-Based Scholarship Checklist

The Scholarships Committee suggests the following:

- **Read** through the entire Scholarship Application Guide.
- **Review** all requirements for the type of scholarship you are applying for.
- **Print** this checklist to track your application and supporting document submissions.

Remember, the deadline is Feb. 1, 2024, at 5 p.m. Eastern Time. No late materials are accepted. Be sure you know your time zone compared to Eastern Time. We recommend submitting at least seven days prior to the deadline to allow time for any troubleshooting or technology issues.

It is the applicant's responsibility to check that the application and supporting documents have been submitted by the deadline. Do not contact Kappa Headquarters or email scholarships@kappa.org to ask if your application or supporting documents have been received. You will not have access to your application or supporting documents after the deadline. If you want to keep a copy, please print your application and supporting documents prior to the deadline.

- Online undergraduate merit-based scholarship application**
Submitted on: _____
- Chapter reference**
Requested on: _____ Submitted on: _____
- Academic reference**
Requested on: _____ Submitted on: _____
- Unofficial transcript with final fall term grades and cumulative GPA** (A cumulative 3.2 GPA or higher on a 4.0 scale is required to be eligible. Do not round up your GPA.)
Uploaded on: _____

Checklist if awarded a scholarship

- Scholarship Agreement**
Received on: _____ Submitted on: _____
- Donor thank-you letter**
Submitted on: _____

UNDERGRADUATE NEED-BASED SCHOLARSHIPS

Undergraduate applicants may apply for a **merit-based** OR **need-based** scholarship but not both. If you try to apply for both types of scholarships, **neither** application will be accepted.

If you are a **graduating senior** applying for graduate school, use the [graduate scholarship application](#).

If you will be a **fifth-year undergraduate student**, apply for an undergraduate merit-based or need-based scholarship, not a graduate scholarship.

Need-based awards are up to \$5,000 per year or up to \$2,500 per term.

Requirements include:

- Initiated by Feb. 1, 2024.
- Dues-paying member in good standing throughout the term of the scholarship for the 2024–25 academic year.
- Full-time enrollment, which is considered a minimum of 12 credit hours per term.
- A cumulative GPA of 3.0 or higher on a 4.0 scale.
- Demonstrated financial need.
- One **chapter** reference from an incoming or outgoing member of Executive Board. All incoming or outgoing chapter advisers are also acceptable chapter references. References from a family friend, employer, roommate or social contact is **not** an acceptable chapter reference and your application will be ineligible.
- An unofficial transcript or advising report with final fall 2023 grades that shows your cumulative GPA. Your transcript must include your name and school. Save your transcript prior to uploading using the following format: Last name_First name_transcript.
- A Cost of Attendance (COA) screenshot or letter showing your unique official cost of attendance for the current academic year. This document may also be called a financial award letter or financial aid letter. This should include any financial aid, grants or scholarships you will receive for the current academic year. You will be ineligible for a scholarship if you upload a copy of your university's webpage with general tuition costs. Save your COA prior to uploading using the following format: Last name_First name_COA. See the appendix for an example of an acceptable COA.

- Since Kappa scholarship applications are due Feb. 1, 2024, and the College Board FAFSA changes are going into effect in December 2023, we will accept either a SAR or SAI from FAFSA.
 - Student Aid Report (SAR). After you submit your FAFSA form, you'll get a SAR: an electronic or paper document that summarizes the information you reported on your FAFSA form. It includes your Expected Family Contribution (EFC), your estimated eligibility for federal student loans and Federal Pell Grants, and whether you've been selected for verification. The Kappa Foundation can only accept a complete, official Student Aid Report in PDF format that reflects your FINAL federal income tax filing information. We will not accept the SAR Acknowledgement. Save your SAR prior to uploading using the following format: Last name_First name_SAR. See the [appendix](#) for an example of an acceptable SAR.

OR

- The Student Aid Index (SAI), formerly known as Expected Family Contribution (EFC), is a number calculated as part of the college financial aid process. It's determined when students submit their Free Application for Federal Student Aid (FAFSA). The Kappa Foundation can only accept a complete official SAI in PDF format that reflects your FINAL federal income tax filing information. Save your SAI prior to uploading using the following format: Last name_First name_SAI. See the [appendix](#) for an example of an acceptable SAI.
- If your school does not accept the FAFSA form and you want to apply for a need-based scholarship, email scholarships@kappa.org and explain your situation. You may be asked to provide your financial aid letter, the school's formula for determining financial aid, or other financial documents, such as your College Scholarship Service Profile (CSS) profile.

All uploads **must** include your name and current academic year to be considered for a need-based scholarship. Any documents that do not include this information could make your application ineligible.

Undergraduate Need-Based Scholarship Checklist

The Scholarships Committee suggests the following:

- **Read** through the entire Scholarship Application Guide.
- **Review** all requirements for the type of scholarship you are applying for.
- **Print** this checklist to track your application and supporting document submissions.

The deadline is **Feb. 1, 2024, at 5 p.m. Eastern Time**. No late materials are accepted. Be sure you know your time zone compared to Eastern Time. We recommend submitting at least seven days prior to the deadline to allow time for any troubleshooting or technology issues.

It is the applicant's responsibility to check that the application and supporting documents have been submitted by the deadline. Do not contact Kappa Headquarters or email scholarships@kappa.org to ask if your application or supporting documents have been received. You will not have access to your application or supporting documents after the deadline. If you want to keep a copy, please print your application and supporting documents prior to the deadline.

- Online undergraduate need-based scholarship application**
Submitted on: _____
- Chapter reference**
Requested on: _____ Submitted on: _____
- Unofficial transcript with final fall term grades and cumulative GPA** (A cumulative 3.0 GPA or higher on a 4.0 scale is required to be eligible. Do not round up your GPA.)
Uploaded on: _____
- Cost of Attendance**
Uploaded on: _____
- Student Aid Report or Student Aid Index from FAFSA**
Uploaded on: _____

Checklist if awarded a scholarship

- Scholarship Agreement**
Received on: _____ Submitted on: _____
- Donor thank-you letter**
Submitted on: _____

MARISOL SCHOLARSHIP

For undergraduate Kappas who find themselves with **extreme financial need** due to a new or existing situation, applying for a Marisol Scholarship may be an option.

If you meet the requirements for an undergraduate need-based scholarship, you may also meet the requirements for the Marisol Scholarship. The award covers 75% of educational costs, including tuition and fees, housing costs, and books. If you receive a large university scholarship, you may not be a good Marisol Scholarship candidate. You cannot stack scholarships, which is the unregulated practice of allowing students to receive multiple tax credit scholarships from different scholarship organizations so that the resulting benefit to the student is greater than the maximum scholarship value set by law. You may want to check with your university financial aid office prior to applying for the Marisol Scholarship.

We generally award one to three Marisol Scholarships per academic year depending upon how much the fund produces and the amount we are able to award.

Marisol Scholarship **finalists** will have a virtual interview as part of the application process.

If you have questions regarding the Marisol Scholarship and eligibility, email scholarships@kappa.org.

Requirements include:

- All need-based requirements listed in the [Undergraduate Need-Based Scholarships](#) section.
- At least a second-year, full-time college student. First-year students cannot apply for the Marisol Scholarship.
- At least one academic year of Kappa membership. If you joined as a sophomore or junior and initiated in fall 2023, you are not eligible.
- On campus during the entire academic year. If you plan to study abroad or have an off-campus internship during the 2024–25 academic year, do not apply for the Marisol Scholarship.
- The [Marisol Scholarship application \(editable Word document\)](#). Save your Marisol Scholarship application prior to uploading using the following format: Last name_First name_Marisol App.
- Marisol Scholarship reference: An **academic or professional** reference that speaks to this prompt:
 - *In 1,000 words or less, please describe why the applicant is a good candidate for the Kappa Kappa Gamma Foundation's Marisol Scholarship. Describe your*

personal knowledge of the applicant's significant academic, professional or other accomplishments, work ethic, and any special circumstances that would help us know the applicant better. Please speak to the applicant's "persistent desire for an education." Include your name, title and contact information.

- This reference cannot be from a relative. Save your Marisol Scholarship reference prior to uploading using the following format: Last name_First name_Marisol Reference.
- Do not use the same reference from your need-based application.

Undergraduate Marisol Scholarship Checklist

The Scholarships Committee suggests the following:

- **Read** through the entire Scholarship Application Guide.
- **Review** all requirements for the type of scholarship you are applying for.
- **Print** this checklist to track your application and supporting document submissions.

The deadline is **Feb. 1, 2024, at 5 p.m. Eastern Time**. No late materials are accepted. Know your time zone compared to Eastern Time. We recommend submitting at least seven days before the deadline to allow time for any troubleshooting or technology issues. **It is the applicant's responsibility to check that the application and supporting documents have been submitted by the deadline.** Do not contact Kappa Headquarters or email scholarships@kappa.org to ask if your application or supporting documents have been received. You will not have access to your application or supporting documents after the deadline. If you want to keep a copy, please print your application and supporting documents prior to the deadline.

- Online undergraduate need-based scholarship application**
Submitted on: _____
- Chapter reference**
Requested on: _____ Submitted on: _____
- Unofficial transcript with final fall term grades and cumulative GPA** (A cumulative 3.0 GPA or higher on a 4.0 scale is required to be eligible. Do not round up your GPA.)
Uploaded on: _____
- Cost of Attendance**
Uploaded on: _____
- Student Aid Report or Student Aid Index from FAFSA**
Uploaded on: _____
- [Marisol Scholarship Application](#)**
Uploaded on: _____
- Marisol Scholarship Reference**
Requested on: _____ Uploaded on: _____

Checklist if awarded a scholarship

- Scholarship Agreement**
Received on: _____ Submitted on: _____
- Donor thank-you letter**
Submitted on: _____

GRADUATE SCHOLARSHIPS

The award for full-time students is up to \$3,000 per year or up to \$1,500 per term. The award for part-time students is up to \$1,500 per year or up to \$750 per term. Full-time student status is considered 9 credit hours per term and part-time student status is considered between 3 and 8.9 credit hours per term.

Note: Rose McGill Continuing Education Grants are available for students with fewer than 3 credit hours per term or in non-degree certificate programs. Go to kappa.org/scholarships for more information.

Requirements include:

- Dues-paying member. Alumnae applying for graduate scholarships must pay the \$37 per capita fee to their local alumnae association or via [Dues Direct](#). The per capita fee for alumnae within eight years of their initiation date (excluding alumna initiates) or members who have reached their 65-year member milestone is \$27.
- Current undergraduate seniors who have not yet been accepted into graduate school are eligible to apply for a graduate scholarship. Write “PENDING” when listing schools on the application.
- Cumulative GPA of 3.2 or higher on a 4.0 scale.
- An unofficial transcript or advising report including final fall 2023 grades that shows your cumulative GPA. Your transcript must include your name and school. If you were not in school for the fall 2023 term, include your most recent transcript. If your graduate school program uses pass/fail, you must have passing grades to apply. Save your transcript prior to uploading using the following format: Last name_First name_transcript.
- **One Kappa reference**
 - **Current undergraduate applicants:** A Kappa reference from an incoming or outgoing member of Executive Board. All incoming or outgoing chapter advisers are also acceptable chapter references. A reference from a relative, family friend, employer, roommate or social contact is not an acceptable Kappa reference and your application will be ineligible.
 - **Graduate applicants:** A Kappa reference from a Kappa in your collegiate chapter or who knows you from alumna activities. The Kappa reference should be from a current or former adviser, supervisor or mentor in a Kappa-related capacity and not just a social contact. A reference from a relative, family friend, employer, roommate or social contact is not an acceptable Kappa reference and your application will be ineligible.

- One **academic or professional** reference. An academic reference should be from a college professor, teaching assistant, dean, or academic adviser. If your school uses life coaches or life plan mentors for academic advising, that is acceptable. References from high school teachers, high school or college coaches, or Greek advisers are not accepted, and your application will be ineligible. A professional reference should be from a current or former employer. An inappropriate reference would be from a family friend who only knows you in a social context.

Graduate scholarship applicants may use either the “request a reference” link within the online application or they may upload a reference that speaks to this prompt:

In 500 words or less, please describe why the applicant is a good candidate for a Kappa Kappa Gamma Foundation scholarship. Please describe your personal knowledge of the applicant's significant academic, professional or other accomplishments, work ethic, and any special circumstances that would help us know the applicant better. Include your name, title and contact information.

Graduate Scholarship Checklist

The Scholarships Committee suggests the following:

- **Read** through the entire Scholarship Application Guide.
- **Review** all requirements for the type of scholarship you are applying for.
- **Print** this checklist to track your application and supporting document submissions.

The deadline is **Feb. 1, 2024, at 5 p.m. Eastern Time**. No late materials are accepted. Be sure you know your time zone compared to Eastern Time. We recommend submitting at least seven days prior to the deadline to allow time for any troubleshooting or technology issues.

It is the applicant's responsibility to check that the application and supporting documents have been submitted by the deadline. Do not contact Kappa Headquarters or email scholarships@kappa.org to ask if your application or supporting documents have been received. You will not have access to your application or supporting documents after the deadline. If you want to keep a copy, please print your application and supporting documents prior to the deadline.

- Online graduate scholarship application**

Submitted on: _____

- Kappa reference**

Requested on: _____

Submitted on: _____

- Academic or professional reference**

Requested on: _____

Submitted on: _____

- Unofficial transcript with final fall term grades and cumulative GPA**

Uploaded on: _____

Checklist if awarded a scholarship

- Scholarship Agreement**

Received on: _____

Submitted on: _____

- Donor thank-you letter**

Submitted on: _____

Timeline

On Nov. 15, 2023, the online scholarship application is available on the [Kappa website](#). Once you've determined which scholarship for which you are eligible (i.e., graduate, undergraduate merit, or undergraduate need), complete and submit the online application and upload supporting documents by **Feb. 1, 2024, at 5 p.m. Eastern Time. The Kappa Foundation will not accept late materials for any reason. Please be aware of the time zone in which you reside as compared to Eastern Time when materials are due.**

After the application and supporting documents are submitted, the Scholarships Committee will choose eligible and qualified applicants for all Foundation scholarships. The Kappa Scholarship program is competitive. Not all applicants will receive a scholarship. The number of scholarships awarded is based on the amount of funds available in a given year.

In **May 2024**, all applicants will be notified via email whether or not they have received a scholarship. Applicants should check their inboxes, spam and promotions regularly. If you have not received a scholarship notification email by May 10, you may contact scholarships@kappa.org and inquire. Be sure to include your first and last name and type of scholarship application you submitted.

For those applicants who receive a scholarship, a few weeks after the initial notification, we will send a separate scholarship agreement via email. On that legal agreement, the name of the scholarship and the amount will be noted. Scholarship agreements must be signed electronically and returned by the deadline in order to proceed. Scholars should check their inboxes, spam and promotions folders regularly. Failure to meet any deadline may result in forfeiting a scholarship.

In **July 2024**, all recipients will be notified via email when scholarship checks are in the mail. Scholars who lose their check or have it sent to an outdated address will incur the cost of voiding and reissuing a new check. Scholarship checks are mailed by July 31.

How Do I Apply?

Visit kappa.org/scholarships.

Select the type of scholarship you wish to apply for which you are eligible (i.e., graduate, undergraduate merit-based or undergraduate need-based scholarship). You may only submit one application per scholarship cycle.

Fill out the online application. You can save your application and come back to it. Once you hit the **submit** button, you cannot edit your application but you can add supporting documents. Your application will only be considered if the application and all supporting documents are submitted by the deadline.

You are responsible for ensuring your application is accurate prior to submission. You may be ineligible for a scholarship for submitting inaccurate information. Proofread your entire application prior to submission. The online application does not have spell-check.

The application and supporting documents are due Feb. 1, 2024, at 5 p.m. Eastern Time. The Kappa Foundation will not accept late materials for any reason. **Please be aware of the time zone in which you reside as compared to Eastern Time when the materials are due.** We recommend you submit your application and supporting documents at least seven days prior to the deadline in case there is an issue with a reference or technology.

You may want to screenshot the submission dialog box when you submit. Additionally, we suggest you download a copy of your application and supporting documents for your records. The Kappa Foundation will not send you a copy of your application if you neglect to download it. **You will not have access to your application after the deadline.**

Do not contact the Kappa Foundation or email scholarships@kappa.org to ask if your application and supporting documents are submitted. It is your responsibility to check that everything is completed by the deadline. Use the appropriate **checklist** found in this guide to track your submission. **You will not have access to your application or supporting documents after the deadline.**

Save all of your supporting documents using the naming conventions found in this guide for each category of scholarship. All uploads to your online application are secure and must be in the acceptable formats.

Technology Troubleshooting

We suggest using Google Chrome as your browser.

Do not log in to the [Kappa website](#) on multiple devices at the same time.

Always log out of the [Kappa website](#) when you complete a session.

If you have technology issues, log out of the [Kappa website](#). Clear your cache and cookies. Then, log in again.

Your session on the [Kappa website](#) will time out with inactivity and your content will not save automatically. You must click SAVE on your application.

Kappa Kappa Gamma is not responsible for lost application information. **We recommend saving your work often as well as completing and submitting your application and supporting documents at least seven days prior to the deadline.**

If you have trouble saving your application, first, make sure that all required fields are completed. You can use a placeholder such as a letter or a character as a filler if needed. Then,

save and log out. Clear your history (cache and cookies). Log back in using Google Chrome as your browser. Then, update what you used as a filler and you should be able to go from page to page. Don't hit submit until you're sure all of your information is saved how you want it. Once the application is submitted, you cannot edit it but you can add supporting documents.

If you get an error message when trying to submit your application, unclick the submit button, save your application again, and then hit submit.

If the submit button is grayed out and you cannot submit your application, uncheck the accept button by checking decline. Then, check accept again. The submit button should be orange now. Click submit. If you still have issues, contact scholarships@kappa.org. Do not expect an immediate answer if you send an email on the due date. Do not contact Kappa Headquarters with scholarship technology questions.

If you uploaded the wrong document, there is an **X** next to an upload. If you click the **X**, the upload will be deleted. All uploads must be PDF, JPEG or Microsoft Word documents. All uploads to your online application are secure.

You are responsible for checking to see if your references are submitted before the deadline. The application and supporting documents are due Feb. 1, 2024, at 5 p.m. Eastern Time. The Kappa Foundation will not accept late materials for any reason. Please be aware of the time zone in which you reside as compared to Eastern Time when materials are due. If your reference writer has a technology issue and the reference is not submitted by the deadline, your application will be ineligible. Be sure to give your reference writer ample time to write and submit the reference prior to the deadline.

Supporting documents mailed or emailed to Kappa Headquarters will not be accepted. All documents must be requested through or uploaded to the online application.

Be sure to check your inbox, spam and promotional folders when receiving emails from Kappa.

If you unsubscribe from Kappa emails, you will not be able to receive a scholarship. We send all materials regarding scholarships by email.

FAQs

How will I know if the Kappa Kappa Gamma Foundation received my supporting documents?

Applicants can view their submitted application in the application system and check the status of supporting documents until Feb. 1, 2024, at 5 p.m. Eastern Time. No late applications or supporting documents are accepted.

Use the appropriate **checklist** found in this guide to track your submission.

You cannot edit your application once submitted, but you can upload and/or request references on a submitted application. Applicants can see if the reference they requested has been submitted or uploaded to the application. Applicants are expected to check their submitted application regularly to ensure all required supporting documents have been received. Please do not contact Kappa Headquarters or email scholarships@kappa.org to ask about submitted documents. We do not send confirmation emails when supporting documents are uploaded. We suggest you screenshot the footer showing the uploads for your records.

What criteria are used for selection?

Depending upon which type of scholarship you apply for, decisions are based on a combination of factors, including academic merit, participation and/or leadership in Kappa Kappa Gamma and the community, quality of the essay response, and strength of the reference(s) and other supporting documents. For need-based applicants, demonstrated financial need will be an important factor in selection.

I am currently an undergraduate student but I plan to go to graduate school in fall 2024.

Which application should I submit?

Submit the graduate scholarship application.

Can I apply for a graduate scholarship if I do not know the school I am going to attend?

Yes. Just list the schools to which you have applied and include “pending.” If awarded a scholarship, you may be asked to submit a letter of acceptance.

Which application should I use if I am not graduating in four years?

If you have not received a college degree, use the undergraduate merit-based or undergraduate need-based scholarship application. If you have received a bachelor’s degree and you are attending college for a second bachelor’s degree, use the graduate scholarship application. Students in dual-enrollment programs pursuing a bachelor’s/master’s degree should use an undergraduate scholarship application. We recommend pharmacy students use an undergraduate scholarship application but may choose to use the graduate scholarship application if they desire.

Can I apply if I am graduating in spring 2024 and not attending graduate school?

No. You are ineligible. Scholarships may not be used to pay for debt already incurred.

What is the cost of attendance form for the undergraduate need-based scholarship?

The cost of attendance form is a student-specific form that shows your financial aid received in comparison to the cost of the school. You can obtain this form either via your school's financial aid office or on your personal student webpage. This document may also be called a financial award letter or financial aid letter. We will not accept general cost of attendance page printouts from the school's website. The cost of attendance form must be for you personally. See the [appendix](#) for an example of an acceptable COA.

Can I apply again if I have previously received a Kappa Foundation scholarship?

Yes. The only exception is you cannot receive a Marisol Scholarship more than once. A former Marisol recipient can apply for a non-Marisol scholarship.

Can I reapply if I applied for a scholarship last year but was not awarded one?

Yes. We are a competitive scholarship program and the number of scholarships we can award changes each year based on the earnings from Kappa Foundation investments and Kappa Foundation donors in a given year.

Do I have to complete my application in one session?

No. You do not have to complete your online application in one session. You may save any information entered on the application, log out, and return at a later time.

What happens if my computer crashes while I'm working on the application?

We recommend you periodically save your application as you work on it. Application information is ONLY saved when the applicant saves the content. Keep in mind that Kappa will not accept any late submissions for the application or supporting documents even in the event of a computer crash. We recommend submitting at least a week prior to the deadline to avoid any technology issues.

Will my application be considered if my references do not submit their recommendations by the deadline?

No. Incomplete applications, including missing supporting documents, will not be considered. The application and supporting documents are due Feb. 1, 2024, at 5 p.m. Eastern Time. The Kappa Kappa Gamma Foundation will not accept late materials for any reason. As the applicant, you are responsible for submitting your application and verifying that all of your supporting documents are attached to your application prior to the deadline.

What's the difference between the undergraduate need-based scholarship and undergraduate merit-based scholarship?

Need-based scholarships are awarded based on demonstrated financial need. Candidates for need-based scholarships must upload additional financial documents as listed in the Scholarship Application Guide. Financial need is not considered for merit-based scholarships.

I'm planning on studying abroad. Will I still be considered for a scholarship?

Yes. You will be considered for an undergraduate merit-based, an undergraduate need-based, or graduate scholarship depending upon which application you selected. Complete the online application and include information about your study abroad program. If you meet the requirements, you'll be considered for a study abroad scholarship. Otherwise, you'll be considered for a partial scholarship while on campus. Marisol Scholarship applicants cannot study abroad during the term of the scholarship.

What happens if I submit my application at 5:01 p.m. Eastern Time on Feb. 1, 2024?

Your application will not be considered for a scholarship. **Please be aware of the time zone in which you reside as compared to Eastern Time when materials are due.** We recommend you submit your application and supporting documents at least seven days prior to the deadline in case there is an issue with technology or a reference. It is your responsibility to follow up with your reference writers.

I've read the entire Scholarship Application Guide and I still have questions. What should I do?

If you have specific questions not addressed in this guide, email scholarships@kappa.org. Be sure to include your first and last name, chapter, school, type of scholarship for which you are applying, and your question(s). You will receive a response within 48 hours. If you email a question on the due date, do not expect a response by the 5 p.m. Eastern Time deadline.

Appendix
COST OF ATTENDANCE

Cost of Attendance (COA) Example

FINANCIAL AID NOTIFICATION



Presented to: [Redacted]
OHIO STATE I [Redacted]
Estimated Family Contribution (EFC): [Redacted]

Current year

Below, you will find your financial aid notification for [Redacted]. To view details of your financial aid, click My Financial Aid at buckeyelink.osu.edu.



COST OF ATTENDANCE (ESTIMATED)

	AUTUMN	SPRING	TOTAL
Direct Costs			
Tuition and Fees	\$5,363.00	\$5,363.00	\$10,726.00
Indirect Costs			
Books and Supplies	\$541.00	\$541.00	\$1,082.00
Room and Board	\$5,850.00	\$5,850.00	\$11,700.00
Miscellaneous <i>(personal and transportation)</i>	\$1,507.00	\$1,507.00	\$3,014.00
ESTIMATED TOTAL COSTS	\$13,261.00	\$13,261.00	\$26,522.00



SCHOLARSHIPS AND GRANTS
(gift aid does not require repayment)

	AUTUMN	SPRING	TOTAL
Trustees Scholarship	\$750.00	\$750.00	\$1,500.00
President's Affordability Grant	\$625.00	\$625.00	\$1,250.00
Scarlet and Gray Grant	\$2,125.00	\$2,125.00	\$4,250.00
TOTAL GIFT AID OFFERED	\$3,500.00	\$3,500.00	\$7,000.00
Estimated net cost	\$9,761.00	\$9,761.00	\$19,522.00

Your financial assistance may be modified or cancelled at any time due to lack of satisfactory academic progress, verification, changes in enrollment, residency, funding availability or any other reason specified by federal, state, or institutional regulations or policies. For more information on your Rights and Responsibilities, please visit go.osu.edu/rights.

FINANCIAL AID NOTIFICATION



FEDERAL WORK-STUDY AND LOAN OFFER *(self-help aid)*

	AUTUMN	SPRING	TOTAL
Loans <i>(must be repaid)</i>			
Federal Direct Subsidized Loan	\$2,750.00	\$2,750.00	\$5,500.00
TOTAL WORK-STUDY AND LOAN	\$2,750.00	\$2,750.00	\$5,500.00
Estimated remaining cost	\$7,011.00	\$7,011.00	\$14,022.00

Your financial assistance may be modified or cancelled at any time due to lack of satisfactory academic progress, verification, changes in enrollment, residency, funding availability or any other reason specified by federal, state, or institutional regulations or policies. For more information on your Rights and Responsibilities, please visit go.osu.edu/rights.

STUDENT AID REPORT

Federal Student Aid
An OFFICE of the U.S. DEPARTMENT of EDUCATION

SAR Example
FAFSA.gov

Form Approved
OMB No. 1845-0001
App. Exp. 12/31/2021

2020-2021

Electronic Student Aid Report (SAR)

The SAR summarizes the information you submitted on your ^{current year} 2020-2021 Free Application for Federal Student Aid (FAFSA).

Application Receipt Date:	██████████	XXX-XX-██
Processed Date:	██████████	EFC: ██████
		DRN: ██████

Comments About Your Information

Learn about [federal tax benefits for education](#), including the *American Opportunity Tax Credit (AOTC)*.

Based on the information we have on record for you, your EFC is 291. You may be eligible to receive a Federal Pell Grant and other federal student aid. Your school will use your EFC to determine your financial aid eligibility for federal grants, loans, and work-study, and possible funding from your state and school.

There is a limit to the total amount of Federal Pell Grants that a student may receive, which is the equivalent of 6 school years. Based on information reported to the National Student Loan Data System (NSLDS) by the schools you have attended, you have received Pell Grants for the equivalent of between two and one-half and three school years.

There is a limit to the total amount of subsidized Federal student loans that you may receive. Visit <https://StudentAid.gov> and select Types of Aid/Loans for more information.

WHAT YOU MUST DO NOW (Use the checklist below to make sure that all of your issues are resolved.)

If you need to make corrections to your information, click 'Make FAFSA Corrections' on the 'My FAFSA' page using your FSA ID. If you need additional help with your SAR, contact your school's financial aid office or click the 'Help' icon on the FAFSA home page. If your mailing address or e-mail address changes, you can make the correction online.

Based on your EFC of 291, you may be eligible to receive a Federal Pell Grant of up to \$5,945 for the 2020-2021 school year provided you have not met or exceeded the lifetime limit established for the Federal Pell Grant program.

FAFSA Data

Assumed fields, based on the data you entered, are marked with an "*" (asterisk) sign.

1. Student's Last Name:	[REDACTED]
2. Student's First Name:	[REDACTED]
3. Student's Middle Initial:	[REDACTED]
4. Student's Permanent Mailing Address:	[REDACTED]
5. Student's Permanent City:	[REDACTED]
6. Student's Permanent State:	[REDACTED]
7. Student's Permanent ZIP Code:	[REDACTED]
8. Student's Social Security Number:	[REDACTED]
9. Student's Date of Birth:	[REDACTED]
10. Student's Telephone Number:	[REDACTED]
11. Student's Driver's License Number:	[REDACTED]
12. Student's Driver's License State:	IL
13. Student's E-mail Address:	[REDACTED]
14. Student's Citizenship Status:	YES, I AM A U.S. CITIZEN (OR U.S. NATIONAL)
15. Student's Alien Registration Number:	
16. Student's Marital Status:	I AM SINGLE
17. Student's Marital Status Date:	
18. Student's State of Legal Residence:	IL
19. Was Student a Legal Resident Before January 1, 2015?	YES
20. Student's Legal Residence Date:	
21. Is the Student Male or Female?	FEMALE
22. Register Student With Selective Service System?	
23. Drug Conviction Affecting Eligibility?	ELIGIBLE FOR AID
24. Parent 1 Educational Level:	HIGH SCHOOL
25. Parent 2 Educational Level:	HIGH SCHOOL
26. High School or Equivalent Completed?	HIGH SCHOOL DIPLOMA
27a. Student's High School Name:	[REDACTED]
27b. Student's High School City:	[REDACTED]
27c. Student's High School State:	[REDACTED]
28. First Bachelor's Degree before 2020-2021 School Year?	NO
29. Student's Grade Level in College in 2020-2021:	4TH YR./SENIOR
30. Type of Degree/Certificate:	1ST BACHELOR'S DEGREE
31. Interested in Work-study?	DON'T KNOW
32. Student Filed 2018 Income Tax Return?	ALREADY COMPLETED
33. Student's Type of 2018 Tax Form Used:	Transferred from the IRS
34. Student's 2018 Tax Return Filing Status:	SINGLE
35. Student Filed Schedule 1?	
36. Student's 2018 Adjusted Gross Income:	Transferred from the IRS
37. Student's 2018 U.S. Income Tax Paid:	Transferred from the IRS
38. Student's 2018 Income Earned from Work:	Transferred from the IRS
39. Spouse's 2018 Income Earned from Work:	
40. Student's Total of Cash, Savings, and Checking Accounts:	\$2,000
41. Student's Net Worth of Current Investments:	\$0
42. Student's Net Worth of Businesses/Investment Farms:	\$0
43a. Student's Education Credits:	Transferred from the IRS
43b. Student's Child Support Paid:	\$0
43c. Student's Taxable Earnings from Need-Based Employment Programs:	\$0
43d. Student's College Grant and Scholarship Aid Reported to IRS as Income:	\$0
43e. Student's Taxable Combat Pay Reported in AGI:	\$0
43f. Student's Cooperative Education Earnings:	\$0
44a. Student's Payments to Tax-Deferred Pensions & Retirement Savings:	\$0
44b. Student's Deductible Payments to IRA/Keogh/Other:	Transferred from the IRS
44c. Student's Child Support Received:	\$0
44d. Student's Tax Exempt Interest Income:	Transferred from the IRS
44e. Student's Untaxed Portions of IRA Distributions and Pensions:	Transferred from the IRS
44f. Student's Housing, Food, & Living Allowances:	\$0
44g. Student's Veterans Noneducation Benefits:	\$0
44h. Student's Other Untaxed Income or Benefits:	\$0
44i. Money Received or Paid on Student's Behalf:	\$0
45. Student Born Before January 1, 1997?	NO
46. Is Student Married?	NO
47. Working on Master's or Doctorate in 2020-2021?	NO
48. Is Student on Active Duty in U.S. Armed Forces?	NO
49. Is Student a Veteran?	NO
50. Does Student Have Children He/She Supports?	NO
51. Does Student Have Dependents Other than Children/Spouse?	NO
52. Parents Deceased?/Student Ward of Court?/In Foster Care?	NO
53. Is or Was Student an Emancipated Minor?	NO
54. Is or Was Student in Legal Guardianship?	NO
55. Is Student an Unaccompanied Homeless Youth as Determined by High School/Homeless Liaison?	NO
56. Is Student an Unaccompanied Homeless Youth as Determined by HUD?	NO
57. Is Student an Unaccompanied Homeless Youth as Determined by Director of Homeless Youth Center?	NO
58. Parents' Marital Status:	WIDOWED
59. Parents' Marital Status Date:	09/2008
60. Parent 1 (Father's/Mother's/Stepparent's) Social Security Number:	[REDACTED]

61. Parent 1 (Father's/Mother's/Stepparent's) Last Name:	[REDACTED]
62. Parent 1 (Father's/Mother's/Stepparent's) First Name Initial:	[REDACTED]
63. Parent 1 (Father's/Mother's/Stepparent's) Date of Birth:	05/30/1960
64. Parent 2 (Father's/Mother's/Stepparent's) Social Security Number:	
65. Parent 2 (Father's/Mother's/Stepparent's) Last Name:	
66. Parent 2 (Father's/Mother's/Stepparent's) First Name Initial:	
67. Parent 2 (Father's/Mother's/Stepparent's) Date of Birth:	
68. Parents' E-mail Address:	[REDACTED]
69. Parents' State of Legal Residence:	IL
70. Were Parents Legal Residents Before January 1, 2015?	YES
71. Parents' Legal Residence Date:	
72. Parents' Number of Family Members in 2020-2021:	2
73. Parents' Number in College in 2020-2021 (Parents Excluded):	1
74. Parents Received Medicaid or Supplemental Security Income?	YES
75. Parents Received SNAP?	NO
76. Parents Received Free/Reduced Price Lunch?	NO
77. Parents Received TANF?	NO
78. Parents Received WIC?	NO
79. Parents Filed 2018 Income Tax Return?	ALREADY COMPLETED
80. Parents' Type of 2018 Tax Form Used:	Transferred from the IRS
81. Parents' 2018 Tax Return Filing Status:	HEAD OF HOUSEHOLD
82. Parents Filed Schedule 1?	YES
83. Is Parent a Dislocated Worker?	NO
84. Parents' 2018 Adjusted Gross Income:	Transferred from the IRS
85. Parents' 2018 U.S. Income Tax Paid:	Transferred from the IRS
86. Parent 1 (Father's/Mother's/Stepparent's) 2018 Income Earned from Work:	Transferred from the IRS
87. Parent 2 (Father's/Mother's/Stepparent's) 2018 Income Earned from Work:	
88. Parents' Total of Cash, Savings, and Checking Accounts:	\$85
89. Parents' Net Worth of Current Investments:	\$0
90. Parents' Net Worth of Businesses/Investment Farms:	\$0
91a. Parents' Education Credits:	Transferred from the IRS
91b. Parents' Child Support Paid:	\$0
91c. Parents' Taxable Earnings from Need-Based Employment Programs:	\$0
91d. Parents' College Grant and Scholarship Aid Reported to IRS as Income:	\$0
91e. Parents' Taxable Combat Pay Reported in AGI:	\$0
91f. Parents' Cooperative Education Earnings:	\$0
92a. Parents' Payments to Tax-Deferred Pensions & Retirement Savings:	\$0
92b. Parents' Deductible Payments to IRA/Keogh/Other:	Transferred from the IRS
92c. Parents' Child Support Received:	\$0
92d. Parents' Tax Exempt Interest Income:	Transferred from the IRS
92e. Parents' Untaxed Portions of IRA Distributions and Pensions:	Transferred from the IRS
92f. Parents' Housing, Food, & Living Allowances:	\$0
92g. Parents' Veterans Noneducation Benefits:	\$0
92h. Parents' Other Untaxed Income or Benefits:	\$0
93. Student's Number of Family Members in 2020-2021:	
94. Student's Number in College in 2020-2021:	
95. Student Received Medicaid or Supplemental Security Income?	NO
96. Student Received SNAP?	NO
97. Student Received Free/Reduced Price Lunch?	NO
98. Student Received TANF?	NO
99. Student Received WIC?	NO
100. Is Student or Spouse a Dislocated Worker?	
101a. First Federal School Code:	001775
101b. First Housing Plans:	OFF CAMPUS
101c. Second Federal School Code:	
101d. Second Housing Plans:	
101e. Third Federal School Code:	
101f. Third Housing Plans:	
101g. Fourth Federal School Code:	
101h. Fourth Housing Plans:	
101i. Fifth Federal School Code:	
101j. Fifth Housing Plans:	
101k. Sixth Federal School Code:	
101l. Sixth Housing Plans:	
101m. Seventh Federal School Code:	
101n. Seventh Housing Plans:	
101o. Eighth Federal School Code:	
101p. Eighth Housing Plans:	
101q. Ninth Federal School Code:	
101r. Ninth Housing Plans:	
101s. Tenth Federal School Code:	
101t. Tenth Housing Plans:	
102. Date Completed:	01/12/2020
103. Signed By:	BOTH STUDENT AND PARENT
104. Preparer's Social Security Number:	
105. Preparer's Employer Identification Number (EIN):	
106. Preparer's Signature:	

Graduation/Retention/Transfer Rates**College Rates**

The table shows the [graduation, retention, and transfer rates](#) for the schools you selected. Go to the [College Scorecard](#) Web site for complete information.

School Name	Graduation Rate	Retention Rate	Transfer Rate	Additional Information from <i>College Scorecard</i>
[REDACTED]	85%	93%	0%	N/A

Your Financial Aid History Information

The information below is the total amount of student loans that you owe. These loans are administered by the U.S. Department of Education (ED). You should confirm that these loan totals are correct. You can view details on the individual loans that make up these totals at the [National Student Loan Data System \(NSLDS\)](#) Web site. If you feel that the amounts listed on this page are incorrect, or you have other questions related to a loan, you should contact the loan servicer indicated on the NSLDS Web site. You can obtain general information about each of the types of loans that are listed below by visiting our [StudentAid.gov](#) Web site.

Note that the "Subsidized" and "Unsubsidized" amounts include the appropriate portions of any Consolidation Loans you may have. If there is an amount listed for "Unallocated Consolidation Loans" it is because we could not determine whether those balances were subsidized or unsubsidized.

Remember you are responsible for repaying all of the amounts that you borrow, plus interest. As a general rule, with an assumed interest rate of 5%, the monthly payment amount over a ten-year repayment period would be approximately \$10.61 for every \$1,000 that you borrowed. Of course your actual repayment amount will depend upon how much you borrow, the interest rate when you enter repayment, and how long your repayment term is.

Total Amount of Loans Outstanding -			
FFEL (Bank Loans) and/or Direct Loans:	Total Principal Balance	Remaining Amount to be Disbursed	Total
Subsidized Loans:	\$10,500	\$2,500	\$13,000
Unsubsidized Loans:	\$4,000	\$000	\$4,000
Combined Loans:	\$14,500	\$2,500	\$17,000
Unallocated Consolidation Loans:	N/A		N/A
Federal Perkins Loan Amounts:			
Total Outstanding Principal Balance:	N/A		
2020-2021 Loan Amount:	N/A		
TEACH Grants Converted to Direct Loans:			
Unsubsidized Loans:	N/A		N/A

At this point, the school(s) listed on your application have access to your information. The school(s) may put together or change an aid package based on your Expected Family Contribution and notify you.

The amount of aid you receive from a school will depend on the cost of attendance at that school, your enrollment status (full-time, three-quarter-time, half-time, or less than half-time), Congressional appropriations, and other factors. Review your financial aid notification from the school(s) or contact the Financial Aid Administrator at the school(s).

Note: Your school has the authority to request copies of certain financial documents to verify information you reported on your application.

To protect the confidentiality of your application data, you should never give, share, or disclose your FSA ID to anyone, including commercial service providers that provide assistance with the financial aid process. You should keep your FSA ID in a safe location.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0001. Public reporting burden for this collection of information is estimated to average 5 to 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. If you have comments or concerns regarding the status of your individual submission of this form, please contact the Federal Student Aid Information Center, P.O. Box 84, Washington, D.C. 20044 directly.

We may request additional information from you to process your application more efficiently. We will collect this additional information only as needed and on a voluntary basis.

By answering questions 101a through 101t, and signing the Free Application for Federal Student Aid, you give permission to the U.S. Department of Education to provide information from your application to the college(s) you entered. You also agree that such information is deemed to incorporate by reference the certification statement on the sign and submit page of the financial aid application. The certification statement can be viewed at [StudentAid.gov/2021/help/certification-statement](#).

WARNING: If you are convicted of drug distribution or possession for an offense that occurred while you were receiving Title IV aid, your eligibility for Title IV student financial aid is subject to suspension or termination. If your drug conviction status changes at any time during the 2020-2021 award year, you must update your answer to the drug conviction affecting eligibility question.